

SOUTHERN ADELAIDE AND FLEURIEU TRADE SCHOOL

Student Application Form – 2018 Courses

Before completing this form, please make sure you have read the detailed information for the course you are applying for – these are available at <http://www.safts.sa.edu.au>

There is a cost for students to undertake any Southern Adelaide and Fleurieu Trade School VET course which covers course fees and the Registered Training Organisations (RTO's) cost for delivering the course. Student involvement in any of these courses, and arrangements regarding payment of the course fees must be discussed with the VET Coordinator or Year Level Coordinator prior to enrolment.

Please submit this completed form along with the Commitment to Pay to your school's VET Coordinator for processing. Students must return these forms, even if the course is delivered by the students home school. Putting in this application form may not necessarily guarantee a place in your chosen course.

NAME OF COURSE/S I WOULD LIKE TO ENROL IN FOR 2018:

1st Preference:

Host School: Course Fee:

2nd Preference:

Host School: Course Fee:

Student Details (please complete all sections):

Student Name: Gender (please tick): M F

Current School: Year Level in 2018:

Mobile Phone: Date of Birth: / /

Unique Student Identifier (USI): SACE ID:

Postal Address:

No. / Street:

Suburb: Post Code:

Parent / Caregiver Contact Details:

Parent / Caregiver Name:

Home Phone: Mobile Phone:

Address:

Other Details:

Photo Consent: YES NO

(For promotional purposes)

FLO Student: YES NO

(Flexible Learning Options)

ATSI: YES NO

(Aboriginal or Torres Strait Islander)

Country of Birth: _____

I undertake to meet the expectations of this course and I understand that:

- I have read the course information sheet and agree to attend all sessions of the course.
- I understand that the course fees must be paid to the home school by the due date indicated on invoices or an instalment plan must be arranged with the finance office at the home school.
- Invoices will be sent in Week 4 of the school term in Term 1 for full year and Semester 1 courses. Invoices will be sent prior to Semester 2 courses commencing and must be paid by the due date indicated on the invoice or an instalment plan must be arranged.
- I understand that the school may be able to refer any outstanding amount to debt collection.
- Course fees may be reviewed if formal notification to withdraw is received before Week 4 of the school term. This allows another student on the waiting list to fill the place.
- If notification of intention to withdraw occurs after invoices have been sent out in Week 4 of the school term, VET course fees must be paid in full as the opportunity for another student on the waiting list to fill the place has passed.
- It is my responsibility to make the necessary transport arrangements.
- Structured workplace learning is likely to be a requirement of the course and this will be coordinated through my home school.
- Accreditation will be issued through a Registered Training Organisation on satisfactory completion of the course.
- Final enrolment will need to be confirmed by the home school VET Coordinator.

Endorsement:

Parent / Caregiver Name: Signature: Date: / /

Student Name: Signature: Date: / /

Counsellor Name: Signature: Date: / /

Selection Guidelines – selection for entry to VET courses will be based on the following guidelines:

- Identified relevant interest and/or previous experience, demonstrated capacity for independent learning, identified career pathway.
- Recommendation by VET Coordinator.
- This student will require adjustments to their program of learning - (please tick if required).

I confirm that has met the selection guidelines/requirements for their chosen course.

VET Coordinator Name: Date: / /

Have you checked the following before handing up this application?

- | | | | | | |
|--------------------------|--|--------------------------|---|--------------------------|--|
| <input type="checkbox"/> | Have you read and completed all sections of these forms? | <input type="checkbox"/> | Is this course available at your year level? | <input type="checkbox"/> | Do you meet the eligibility requirements if your course is TGSS? |
| <input type="checkbox"/> | Are you aware of the costs associated with your course? | <input type="checkbox"/> | Have you completed the commitment to pay course fees? | <input type="checkbox"/> | Have you arranged transport for courses at another school? |

Southern Adelaide and Fleurieu Trade School

c/- Christies Beach High School, Morton Road, Christie Downs SA 5164

Phone: (08) 8329 9777 Fax: (08) 8329 9778 Website: www.safts.sa.edu.au

